

St. John's United Methodist Church
Leadership Board Meeting
February 15, 2022

In Attendance: Glenda Sanders, Pastor Wade Lindstrom, Bruce Hamende, Bruce Francis, Chris Garcia, Janice Cagle, Michael Shaffer, Danna Sharpe, Benny Cason, Adam Mathews, Pauline Nguyen, Wayne Carden and Ashley Boren Hernandez.

Guests: Becky Thurston was asked to attend for her past knowledge and experience to assist with the 2022 budget considerations.

Welcome: Glenda Sanders, Chair, called the meeting to order at 6:30 p.m. and asked members to read together the Leadership Board Covenant.

Opening Prayer: Chris Garcia offered the opening prayer.

Minutes: The minutes of the January 18, 2022 meeting were reviewed. No additions or corrections were raised and the minutes were approved as presented.

Devotional: Pastor Wade shared a meditation from the book Good Enough: 40ish Devotionals for a Life of Imperfection by Kate Bowler. He will be using this book as a search for sermons during Lent. Copies of the book for \$15 cost were made available.

Vital Signs and More: Pastor Wade stated that he had spoken with Janice Cagle about possibly heading up the year-round generosity campaign that St. John's will be using this year. Janice said she is considering that role but has not yet made a final decision as to whether her schedule will allow it.

It was also announced that Michael Shaffer had agreed to assume the role of head of Finance. Danna Sharpe moved to approve him for the position which was seconded by Janice Cagle. Michael Shaffer stepped out of the room while the members voted unanimously for him to take the position. Pastor Wade said that Michael would be attending training in the near future and would be able to assume full duties thereafter.

Pastor Wade also announced that he would be leaving St. John's at the end of June. He said he has enjoyed his time and the people at the church, but feels he needs to be closer to Austin where his mother lives.

Proposed 2022 Budget: Bruce Hamende, Trustees Chair, stated that he, Darron Bergstrom, Glenda Sanders and Becky Thurston had met as the Budget Ministry Team previously to prepare an initial proposal 2022 budget. A handout was provided showing the actual 2020 and 2021 numbers for purposes of comparison, along with the proposed 2022 numbers. Bruce and Becky went through each line of expenses and income with discussions on each item. Several items were identified for further study before final action could be taken on the budget, including Church Property Insurance, CLB Debt Service, Yards & Grounds, Bank Fees and Apportionments. See attached Budget worksheet for details.

Glenda Sanders announced that the board would revisit the budget for final consideration on March 5, 2022, following the Board Orientation to be held that morning.

Board Orientation: Glenda Sanders announced that the Board Orientation is slated for **Saturday, March 5, 2022 from 9:00 a.m. to 2:00 p.m.** and urged all to attend. The Orientation itself is anticipated to last from 9:00 to around noon, with the balance of that time to be used for Board discussion of the 2022 budget.

Joseph's Apprentices: Bruce Hamende announced that this group would be having its first meeting on **Saturday, February 19, 2022 at 7:30 a.m.** at the church. The goal is have this group meet the third Saturday of every month to address the various repair, maintenance and cleaning issues that may arise.

The next regularly scheduled Board meeting is Tuesday, March 15, 2022 at 6:30 p.m.

Bruce Francis closed the meeting with prayer and the meeting concluded around 9:00 p.m.

Respectfully submitted,
Benny M. Cason, Secretary

St. John's UMC

Income	2022 Proposed Budget			Notes
	2020 Actual	2021 Actual	Proposed	
3010 Pledge Receipts	\$ 338,707.78	\$ 234,944.27	\$ 192,278.00	51 Pledge Units
3011 Non-pledge Receipts	\$ 74,026.61	\$ 146,373.23	\$ 110,469.00	Year Round Generosity Campaign & minus Bunk
3013 PPP RELIEF INCOME	\$ 30,300.00	\$ 30,300.00	\$ -	bequest 35,904
3015 Fund Raising	\$ 300.00	\$ -	\$ 10,000.00	
Pumpkin Patch			\$ 7,500.00	
3020 Loose Offerings-Church	\$ 3,088.18	\$ 3,344.79	\$ 3,345.00	
3050 Income from CLC	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	CLC contributes also to Utilities, Payroll, Work
3082 Holiday Offerings	\$ 50.00	\$ 11,981.00	\$ 12,000.00	Comp, etc
3110 Bld Use Fee/Reimb	\$ 1,175.00	\$ 1,520.00	\$ 2,500.00	promote/market space rental
Revenue Total	\$ 453,647.57	\$ 434,463.29	\$ 328,778.00	
Expenses	2020 Actual	2021 Actual	Staff Suggests	Proposed
4051 Pastor's Salary	\$ 61,000.00	\$ 61,000.00	\$ 61,000.00	\$ 55,000.00
4056 Professional Reimbursement	\$ 5,534.00	\$ 5,350.31	\$ 4,400.00	\$ 4,000.00
4058 Medical Ins. - Company Contrib.	\$ 14,119.36	\$ 17,267.94	\$ 18,400.00	\$ 14,000.00
CPP/CRSP - Company Contrib.	\$ 12,160.68	\$ 10,707.12	\$ 10,707.12	\$ 9,700.00
4132 Executive Assistant	\$ 17,891.18	\$ 12,910.00	\$ 18,609.50	\$ 18,610.00
4133 Bookkeeper	\$ 25,310.00	\$ 18,715.40	\$ 9,358.00	\$ 15,000.00
4134 Music Director	\$ 11,092.46	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00
4135 Child Ministry	\$ 8,527.19	\$ 4,096.12	\$ 10,000.00	\$ 7,500.00
Contemporary Music Leader	\$ -	\$ -	\$ 13,000.00	\$ 7,800.00
4136 Youth Ministry	\$ 6,530.44	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00
4140 Custodian	\$ 8,846.62	\$ 9,317.43	\$ 9,317.00	\$ 14,200.00
4142 Custodian-Sunday	\$ 2,131.13	\$ 4,032.00	\$ 4,032.00	\$ 3,000.00
4145 Organist	\$ 10,422.52	\$ 9,500.00	\$ 9,500.00	\$ 5,000.00
4147 Nursery Staff	\$ 1,560.77	\$ 2,124.38	\$ 2,124.00	\$ 2,200.00
4150 Payroll Tax Expense	\$ 6,806.51	\$ 6,712.00	\$ 6,712.00	\$ 6,533.81
4155 Workers Comp Ins.	\$ 209.05	\$ 729.19	\$ 729.00	\$ 729.00
4221 Nursery Supply/Laundry	\$ 53.58	\$ -	\$ 100.00	\$ 100.00
4410 Postage	\$ 279.79	\$ 463.49	\$ 800.00	\$ 800.00
				8 mailouts x:58=812. 4 Quarterly giving
				statements, 3 Holiday appeals, other mailings.
				Explore email options

St. John's UMC

2022 Proposed Budget

Expenses Con't	2020 Actual	2021 Actual	Staff Rec	Proposed	
4430 Copier/Xerox	\$ 16,209.81	\$ 10,306.00	\$ 10,620.00	\$ 10,620.00	Xerox lease \$885/mo - includes ink
4440 Computer/Internet	\$ 4,169.45	\$ 3,237.00	\$ 3,237.00	\$ 3,300.00	
4450 Office Supplies	\$ 1,449.51	\$ 4,929.00	\$ 4,929.00	\$ 3,000.00	Items need moved to other categories
4455 Kitchen Supplies	\$ 1,494.76	\$ 198.00	\$ 250.00	\$ 250.00	
4460 Maint. Contracts	\$ 300.00	\$ -	\$ -	\$ -	see Trustees Fund
4494 Bank Fees	\$ 3,263.59	\$ 3,844.57	\$ 3,845.00	\$ 3,800.00	Frost/Vancp
4663 Audio/Video	\$ 975.00	\$ 5,025.00	\$ 5,025.00	\$ 3,900.00	Adam Mathews \$75/wk/ misc equip purchased in 2021
4710 Janitorial Supply	\$ 790.79	\$ 1,778.00	\$ 1,778.00	\$ 2,000.00	Limited janitorial in 2021
4720 Yard & Grounds	\$ 7,535.00	\$ 10,111.00	\$ 10,111.00	\$ 11,760.00	Actual \$980/mox 12 = 11,760
4721 Equip Repair/Maint. Contr	\$ 8,922.50	\$ 6,201.00	\$ 6,201.00	\$ 6,200.00	
4725 Repair/Maint Church Prop	\$ 8,413.39	\$ 30,220.00	\$ 30,220.00	\$ 10,000.00	Per Bruce, Crumpler Funds available if needed
4726 Repair/Maint Parsonage	\$ 5,862.68	\$ 4,997.00	\$ 4,997.00	\$ 5,000.00	
4730 Church Utilities	\$ 45,693.48	\$ 58,239.00	\$ 36,239.00	\$ 46,000.00	CLC pays % Utilities, Dumpster fees
4740 Church Telephone	\$ 2,903.19	\$ 3,665.00	\$ 3,665.00	\$ 3,700.00	
4750 Property Insurance	\$ 70,423.76	\$ 70,542.00	\$ 99,030.00	\$ 94,692.30	Bill with 3% discount minus CLC offsets
4770 CLB Bldg Debt Service	\$ 66,920.12	\$ 51,678.00	\$ 45,905.00	\$ 45,905.00	Darron confirmed \$45, but under review to reduce to \$36,000 [Balance owed \$247,000]
4821 Sunday School Lit	\$ 679.96	\$ 109.00	\$ 109.00	\$ 100.00	
4851 Educational Studies	\$ 265.56	\$ 109.00	\$ 109.00	\$ 100.00	
NEW Worship Supplies	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	
4956 Evangelism	\$ 506.98	\$ 767.00	\$ 800.00	\$ 500.00	
5510 Apportionments	\$ 13,500.00	\$ 47,939.00	\$ 45,174.00	\$ 45,174.00	
Expense Total	\$ 452,754.81	\$ 493,919.95	\$ 510,132.62	\$ 474,274.11	
	\$ 892.76	\$ (59,456.66)	\$ (184,299.62)	\$ (145,496.11)	
					2/16/2021